

1 Log In

login

password

log in

[Sign up for a free trial >](#)

Login at www.pharmapos.ie. Enter your login name and password and click "log in".

Follow this guide step-by-step to see how to access and use PharmaPOS templates to create your own shelf talkers, banners, promotional signs and stickers.

2 Select Template

There are a number of ways you can find the template that is suitable for your current needs. You can select a template category from the PharmaPOS home page:



Template Search

Or use the **Template Search** box. Searching works best if you limit yourself to one or two simple words.

Click the **Browse All** button to see a list of all the template categories available. Select by theme, by season, or by template type:

Browse All Templates

Themed:	4-Up	Information
Clinical Blue Theme	A0	Landscape
Clinical Green Theme	A1	Loyalty Cards
Contempo Floral Theme	A2	Opening Hours
Elegance Theme	A3	Posters
Green & Clean Theme	A3 Pavement Sign	Price Comparison
High-Impact Theme	A4	Print Ready Posters
Natural Day Theme	A5	Product Images: 1
Pretty in Pink Theme	A6	Product Images: 10
Seasonal:	Banners (1.2m)	Product Images: 2
Back to School	Banners (90cm)	Product Images: 3
Christmas	Banners (All)	Product Images: 4
Easter	Bargain Banners	Product Images: 5
Father's Day	Bus Stop	Product Images: 6
Halloween	Calendars	Product Images: 8
Mother's Day	Clip Art	Product Images: 9
New Year	Compliment Slips	Shelf Talkers (All Sizes)
Spring	Current Templates	Shelf Talkers (Mini Size)
St. Patrick's Day	Data Strips	Shelf Talkers (Standard Size)
Summer	Double-Sided	Stickers & Labels
Valentine's Day	Flyers/Bag Stuffers	Text Only
		Vouchers

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3 Use Template

Click the **Update** button to generate the print-ready version with your details. Please also see our Guide to Printer Settings.

When you've selected your template, you will see this screen. Fill in the details for your product or promotion:

Click the Full Screen button to see a larger view of your sign in its own window.

Home » Templates » Shelf Talkers (All Sizes) » Spring Mini Shelf Talker with Product Image

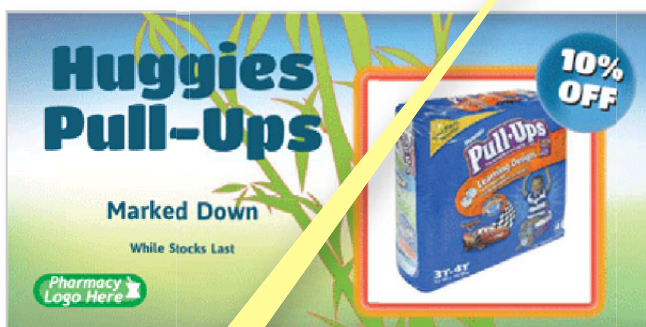
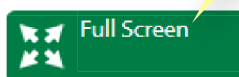
Select Product Image:



Flash Text:

Large Text:

Smaller Text:



The **Save for Facebook** button will convert your sign to images that you can download for use in Facebook posts.

Click the **Save to Archive** button to save a copy of your sign to reprint or edit later. (See Page 4)

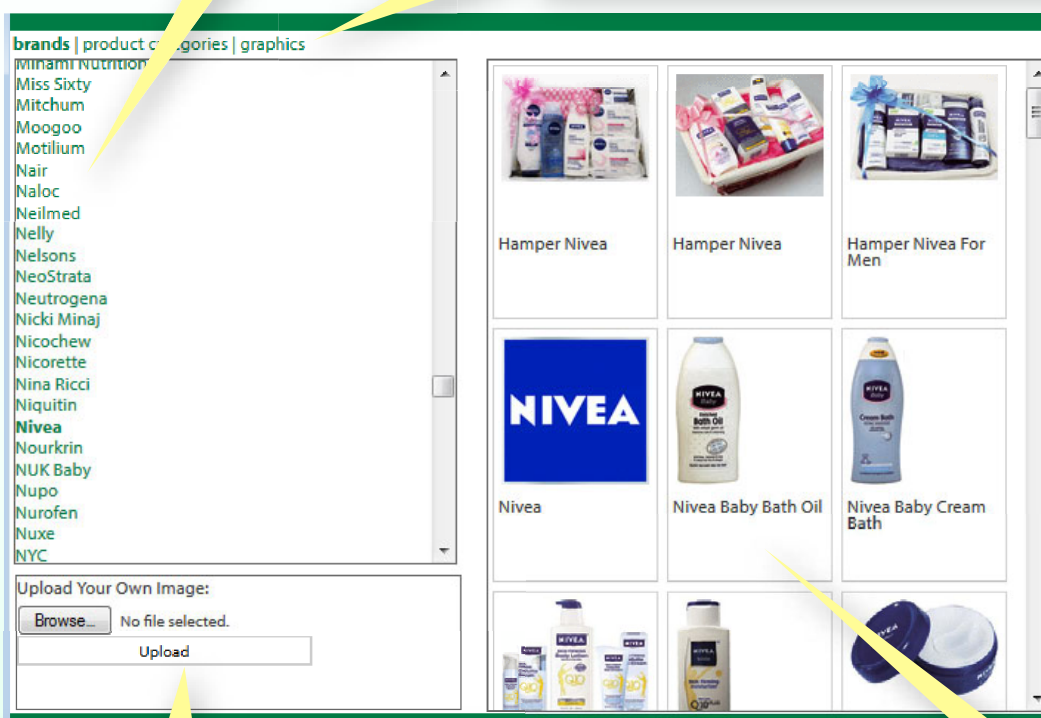
If your chosen template has any images, you'll see this button - click it to launch the Image Manager (see next page).

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4 Use Image Manager

If you are looking for a product image, select a brand from the **brand list**:

To find other types of images, such as backgrounds, clip art, and holiday illustrations, click on **graphics**.



If you need to upload your own image you can do so here. Also note that if you need any product images sourced for your use, ring us on **(01) 653 5008** or email **info@pharmapos.ie**

Select an image and it will be included in your template.

5 Print or Save

Save

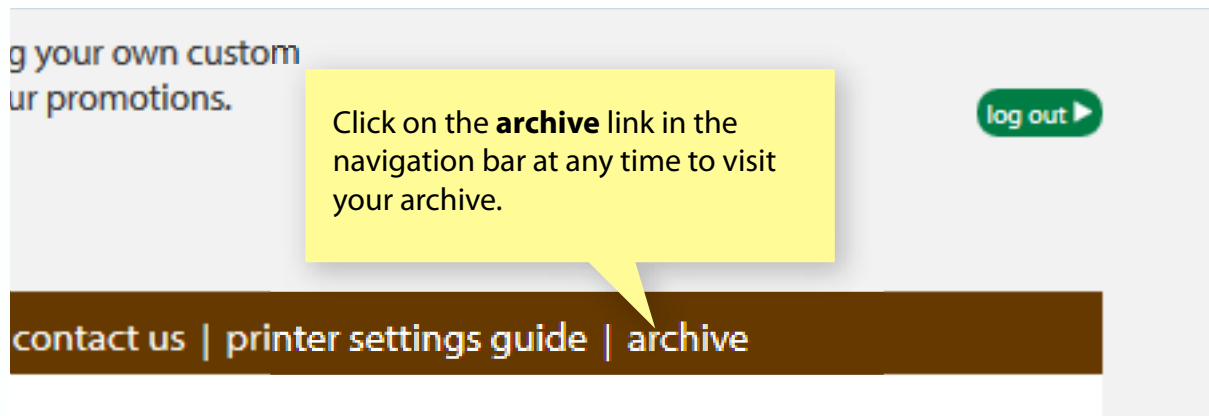
Print

You should be using the Adobe Reader plugin for best results. If you are using Adobe Reader, you will see this toolbar. Click the print icon to print your sign on a desktop printer, or if you will be sending it out to be printed commercially, click the save icon to save and then email to your print provider. For more information on printing, please see our Guide to Printer Settings.



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6 Access Archive



If you have quite a few items in your archive, you can use the Search Archive box to search for product names or other descriptive text.

If you didn't start using PharmaPOS recently, you may have items saved in the old archive. Click the Old Archive link to retrieve them.

Search Archive:

[clear search results]

[New Archive](#) | [Old Archive](#)

	Template	Item Name	Time		Delete Checked Items »	
	Shelf Talker - Clinical	clinical shelf	2015-08-21 14:39:40	open PDF	Edit	<input type="checkbox"/>
	A3 Poster - Value with Background	prevalin poster	2015-08-21 14:22:21	open PDF	Edit	<input type="checkbox"/>
	Shelf Talker - Price - Image	sudocrem shelf	2015-08-21 14:27:43	open PDF	Edit	<input type="checkbox"/>

Click **Open PDF** to open your saved sign in a new window to print just as you saved it.

Click **Edit** to open the template and edit the saved details to create a new version.